

## **Federal Student Aid Pin Instructions**

## Dear Student:

If you have tried to access your FAFSA with your Federal Student Aid PIN it is no longer applicable to the process.

The Federal Student Aid PIN used to login in to certain U.S. Department of Education websites has been replaced with the FSA ID which requires a username and password. The FSA ID confirms your identity when you access your financial aid information and electronically sign the Federal Student Aid documents.

If you do not already have an FSA ID, you can create one when logging in to fafsa.gov, The National Student Loan Data System (NSLDS) at <a href="www.nslds.ed.gov">www.nslds.ed.gov</a>, and StudentLoans.gov. Follow the steps listed below to acquire your FSA ID.

- Step 1 When logging in to one of the websites listed above, click the link to create an FSA ID.
- Step 2 Create a username and password, and enter your e-mail address.
- Step 3 Enter your name, date of birth, Social Security Number, contact information, and challenge questions and answers.
- Step 4 If you have a Federal Student Aid PIN, you will be able to enter it and link it to your FSA ID. You can still create an FSA ID if you have forgotten or do not have a PIN.
- Step 5 Review your information, read and accept the terms and conditions.
- Step 6 Confirm your e-mail address using the secure code, which will be sent to the e-mail address you entered when you created your FSA ID. Once you verify your e-mail address, you can use it instead of your username to log in to the websites.

Note of importance: Only the owner of the FSA ID should create and use the account. Never share your FSA ID.

You can use your FSA ID to sign a FAFSA right away. Once the Social Security Administration verifies your information in one to three days, or if you have linked your PIN to your FSA ID, you will be able to use your FSA ID to access the websites listed above. For help, visit StudentAid.gov/fsaid.

Again I want to encourage you to complete your 2015-16 FAFSA as soon as possible!!! Thank you for choosing Huntsville Bible College where we are Called to Serve and Equipped to Lead.

Doris K. Lacey, Director of Student Financial Services & VA Certifying Official 906 Oakwood Avenue Huntsville, Alabama 35811 (256) 469-7333

E-mail address: finaid@hbc1.edu